

Presentations in English 5

Part 5. The Conclusion.



Structuring Your Conclusion.

Signal the End

Use appropriate expressions to let your audience know that your talk is coming to an end.

Summarize Key Points

Summarize your most important points so that they are clear and fresh in the audience's minds.

Emphasize Significance

Emphasize why the information that you have given is useful or relevant to your audience.

Final Statement

Finish with a resonant statement that looks at the consequences or importance of what you have covered in your presentation.

Don't forget to thank the audience.

Invite Questions.

Let the audience know if and how you'll be dealing with any queries that they might have.